

	REQUEST FOR CASH ADVANCE	Document No.	WVSU-RDC-SOI-01-F04	
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	WEST VISAYAS STATE UNIVERSITY	Date of Effectivity:	April 27, 2018	
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_____ **Date**

DR. LUIS M. SOROLLA, JR.
SUC President V
This University

Sir:

I would like to request for a cash advance of _____
Amount in words
(PhP _____) for my research entitled:

PROGRAM/PROJECT/STUDY TITLE: _____
(Please underline)

The amount is intended for the following:

Items	Total
Grand Total	

Period covered:

Thank you very much.

Requested by:

Signature over printed name of
Program/Project/Study Leader

Recommending Approval:

GRETA G. GABINETE, Ph.D.
Director, URDC

NIEVA JEAN G. VALENCIA
Supervising Admin. Officer, Budget Office

MA. LULU L. LOYOLA, Ed.D.
Vice President, RET

BOBBY D. GERARDO, Ph.D.
Vice President, Admin. & Finance

Approved:

LUIS M. SOROLLA, JR., Ph.D., CSEE
SUC President V